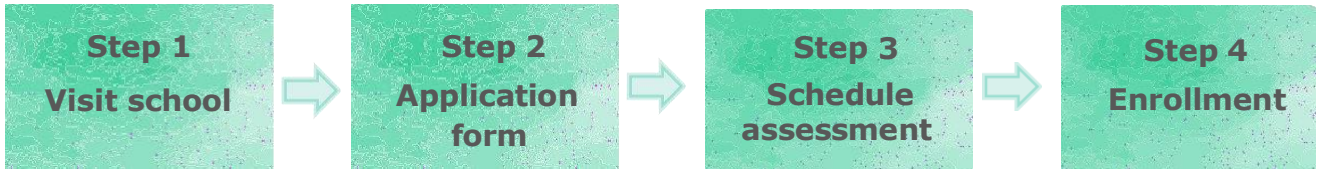


ADMISSION HANDBOOK 2024-2025

Steps to apply:



Step 1. The best way to appreciate everything that is going on in Outdoor School Bangkok is to visit us and experience the environment and atmosphere for yourself. Our team will be glad to provide you with a tour of the school and to answer any questions that you may have relating to your child's education. Kindly contact the Admissions team on (+66) 097-092-0924 or email info@outdoorschoolbangkok.com to arrange an appointment or make an enquiry.

Step 2. All applicants to Outdoor School Bangkok are required to submit an application form (one per child), together with supporting documents. Once the application has been received, if there is an available place within the appropriate year group and the consideration criteria have been met, the student will be invited to visit Outdoor School Bangkok to complete the assessments. Please ensure you have included all the supporting documentation requested. Without this information your application may not progress.

Step 3. All applicants to Outdoor School Bangkok are required to submit an application form (one per child), together with supporting documents. Once the application has been received, if there is an available place within the appropriate year group and the consideration criteria have been met, the student will be invited to visit Outdoor School Bangkok to complete the assessments. Please ensure you have included all the supporting documentation requested. Without this information your application may not progress.

Step 4. When a place becomes available you will be contacted for an assessment and interview. All students will be assessed in their chronological year group.

How to apply :

To apply, please submit the following :

1. Completed and signed Application for Admission
2. Photocopy of parents and child's passports and visas
3. Photocopy of child's birth certificate
4. 2 passport size photographs of the child (not older than 6 months)
5. 2 passport size photographs of parents or any other member that might collect your child from school

2023/24 ACADEMIC YEAR FEES POLICY

(fees are quoted in Thai Baht)

Tuition Fee					
Programme	Age Range	Hours	Sessions	Per term	Per year (3 Terms/Year)
Foundation	1.5 - 2 Years	9:00 – 12:00	3 Days	98,500	295,500
Foundation	1.5 - 3 Years	9:00 – 14:00	5 Days	120,500	361,500
Reception	4 - 5 Years	9:00 – 14:00	5 Days	134,800	404,400
Year 1	5 - 6 Years	9:00 – 14:00	5 Days	134,800	404,400
STEAM	7 - 12 Years	9:00 – 15:00	5 Days	152,000	456,000

Tuition fees are pro-rated according to starting dates.

Other Fees		
Fee	Fee Amount	Notes
Application Fee	5,000	One-time, non-refundable, and non-transferable to be paid per student upon submitting an application.
Registration Fee	80,000	One-time, non-refundable, and non-transferable to be paid per student upon enrollment.
Resource and Stationary Fee	20,000	One-time, non-refundable, and non-transferable to be paid per student upon enrollment.
Meal	10,500 per term 4,200 per term	Including snack/milk and lunch Snack/milk only (for Foundation only)
Afterschool Clubs	Varying fee	A variety of activities for each term
School Van	Varying fee	The zonal system One-way trips are calculated at 75% of round trips school.

Payment Policy			
Term	Term Dates	Invoice Date	Payment Due
Term 1	Mid August – Mid December	1 May	15 May
Term 2	January – Mid April	1 November	15 November
Term 3	Mid April – Mid June	1 February	15 February

NOTES

- Tuition fees are reviewed and revised annually, and are subjected to annual increase/change.
- Tuition fees are due and payable on a termly basis (3 times per year) by the date set out above.
- Payment for each term must be received on or before the payment due date. In the event that payment is not received on or before the due date for each term, Outdoor School Bangkok (OSB) will have no obligation to reserve a place for your child.

Discount Policy:

- Sibling discount of 5% for tuition fees only for subsequent child(ren) enrolled at the school.

Late Payment Policy:

- Special arrangements for the late payment of any fees must be agreed by the school in writing prior to the payment due dates. A late charge of THB 200 per day will be applied to the late payment of tuition fees. The school reserves the right to withhold school reports or other documents for so long as any amount is outstanding to the school.

Refund Policy:

All fees are paid prior to the commencement of each term.


- 50% of the full rate tuition and lunch fees less discount already applied (if any) will be refunded provided that the withdrawal form notice has been received by the school by the “Notice Date” of each payment period as defined below. For example, if 5% sibling discount is already applied, the maximum refund amount will be 45% of the rate fee.

Notice date:

- Term 1 : 1 September
- Term 2 : 1 February
- Term 3 : 1 May
- No refund of the tuition and lunch fee after Notices Date for each term.
- There will be no refund/discount for :
 - Any change/delay in the school’s start date (once enrolled)
 - Holidays taken during term time,
 - Sickness or absence for the other reasons,
 - School closure pursuant to mandatory or recommended health and safety measures including COVID related closure, civil disturbances, act of government or public authorities and/or any other outside of Outdoor School Bangkok’s Control.

Method Of Payment :

- Since banks in Thailand do not provide the payer’s name to the school, it is important to scan the payment slip and email it to finance@outdoorschoolbangkok.com

Method Payment	
Method	Detail
Cash Payment	Cash payment will be accepted at the school office
Bank Transfer	Kasikorn Bank Public Company Limited (KBank)  Account name : Outdoor Education Standard Bureau (OSB) Account number : 130-3-71029-5