

ADMISSION HANDBOOK 2020-2021

Steps to apply:



Step 1. The best way to appreciate everything that is going on in Outdoor School Bangkok is to visit us and experience the environment and atmosphere for yourself. Our team will be glad to provide you with a tour of the school and to answer any questions that you may have relating to your child's education. Kindly contact the Admissions team on (+66) 082-919-9495 or email info@outdoorschoolbkk.com to arrange an appointment or make an enquiry.

Step 2. All applicants to Outdoor School Bangkok are required to submit an application form (one per child), together with supporting documents. Once the application has been received, if there is an available place within the appropriate year group and the consideration criteria have been met, the student will be invited to visit Outdoor School Bangkok to complete the assessments. Please ensure you have included all the supporting documentation requested. Without this information your application may not progress.

Step 3. All applicants to Outdoor School Bangkok are required to submit an application form (one per child), together with supporting documents. Once the application has been received, if there is an available place within the appropriate year group and the consideration criteria have been met, the student will be invited to visit Outdoor School Bangkok to complete the assessments. Please ensure you have included all the supporting documentation requested. Without this information your application may not progress.

Step 4. When a place becomes available you will be contacted for an assessment and interview. All students will be assessed in their chronological year group.

How to apply:

To apply, please submit the following:

1. Completed and signed Application for Admission
2. Photocopy of parents and child's passports and visas
3. Photocopy of child's birth certificate
4. 2 passport size photographs of the child (not older than 6 months)
5. 2 passport size photographs of parents or any other member that might collect your child from school

Age Guidelines for entry

Birth Range	Age	Outdoor School Class	Thai System
1 Sep 2018 - 31 Aug 2019	1.6 Months	Nursery	
1 Sep 2017 - 31 Aug 2018	2+	Toddler	Nursery
1 Sep 2016 - 31 Aug 2017	3+	Reception 1	Anuban 1
1 Sep 2015 - 31 Aug 2016	4+	Reception 2	Anuban 2
1 Sep 2014 - 31 Aug 2015	5+	Year 1	Anuban 3

School Hours 2020/2021:

Class	Time (Half day)	Time (Full day)
Foundation1 (18 months - 3 yrs)	8.30am. - 12.00pm.	8.30am. - 2.00pm.
Foundation2 (2-3 Yr)	8.30am. - 12.00pm.	8.30am. - 2.00pm.
Reception1 (4-5 Yr)		8.30am. - 2.00pm.
Reception2 (Year1 - 5-6 Yr)		8.30am. - 2.00pm.

Things to bring to school:

1. A small backpack
2. A change of clothes
3. A water bottle
4. A toothbrush and toothpaste (should be replaced every 6 months)
5. A swimming costume, toiletries, zip lock bag and towel
6. Diapers (if not yet toilet trained)

FEEs structure for 2019/2020 Academic Year:

1. Registration Fee:

70,000 is payable upon initial enrolment. The fee is non-refundable. The offer of your child's place at the school will not be secured until the payment is received.

2. Tuition Fee

Year Group	Session	Half day session Per Term (Baht)	Full day session Per Term (Baht)	Lunch
Foundation (1.8-3 Yrs)	3 Days per week	71,200	83,000	7,200
	4 Days per week	79,660	84,000	8,100
	5 Days per week	86,500	91,000	9,000
Reception1 (4-5 Yrs)	5 Days per week		94,500	9,000
Year 1 (5-6 Yrs)	5 Days per week		94,500	9,000

3. General Deposits

20,000 baht. This deposit is used to compensate for loss or damage to school property, including, but not limited to, library books, educational equipment, etc. This deposit will be refunded when the student leaves the school if no damages occur. *All parents are required to provide 1 month's written notice in advance to The Head of School if a child is to be withdrawn from the school.*

4. Uniform

The concept of outdoor school Kindergarten is that there is a great deal of time spent outside. There is no set outdoor time, and rather the outdoor space is simply an extension of the learning zone of the Kindergarten. Therefore, and it is important that they are dressed appropriately. For the comfort of your child, all the school uniform is made from 100% cotton fabric.

5. School Meals

To ensure children's good health, Outdoor School Bangkok (OSB) Early Years offers premium natural, chemical free food which some of the raw ingredients are grown at our own kitchen garden. The menus are designed by the Chef from Le Cordon Bleu to ensure that all food (lunches and snacks) are fun and healthy. Our menus include morning snack with organic milk/soy milk, lunch served with salad and soup. The food costs an additional 9,000 Baht per term per child.

6. Extended Hours Program

Outdoor School Bangkok (OSB) Early Years offers various clubs as extended hours for children, which are available Monday to Friday and will extend your child's school day until 4 pm. The clubs will be overseen by our specialists and charged as appropriate depending on the activities. Some of the clubs are -:

- Singing
- Art therapy
- Phonics
- Taekwondo
- Chinese
- Dance
- Maker Space
- Coding
- Piano
- Thai

8. Field Trip

A residential field trip and/or day trips are an important part of the curriculum. The cost of this trip is usually billed as an additional cost.

9. Bus Service

- The zonal system is based on distance from the school. The Office will advise parents which zone is applicable for their location
- One-way trips are calculated at 75% of round trips
- A sibling discount is available when using the bus service
- Cancellation of the service must be made half a term in advance and in writing to the school's Transport Office
- Refunds for cancellation are calculated on a term basis only
- Bus service charges may be adjusted term by term

10. Sibling Discount

Discounts on tuition and boarding fees will be applied for siblings who are in school at the same time, as follows:

Third child	5% for that child
Fourth child and subsequent children	10% for each such child

11. Entry other than at the beginning of the academic year

For students entering the school later in the academic year, annual fees will be prorated on the basis of weeks of tuition remaining in the year (including the week of entry) compared to the total weeks of tuition per annum.

12. Late payment

Fees remaining unpaid outside the invoice credit period will be subject to interest of 1.25% per month of outstanding balance until

13. Method of payment

1. Pay at school
2. Payment via bank transfer

Note:

*All bank charges are met by parents (international or local bank charge)

*Parents are required to send back the deposit evidence to school with referring to (a) Student ID number and (b) invoice number and email at finance@outdoorschoolbkk.com